



EMBRACING INCLUSIVE APPROACHES FOR CHILDREN AND YOUTH WITH SPECIAL EDUCATION NEEDS

11-14 July 2010 | Riga, Latvia

CALL FOR PRESENTATION PROPOSALS Embracing Inclusive Approaches for Children and Youth with Special Education Needs Riga, Latvia, 11-14 July 2010

DEADLINE FOR SUBMISSIONS—30 January 2010

Thomas P. Gumpel, Program Chairperson, cordially invites all interested parties to submit presentation proposals for the 2010 Riga Conference—*Embracing Inclusive Approaches for Children and Youth with Special Education Needs*—sponsored by the Division of International Special Education and Services (DISES), the Council for Exceptional Children (CEC), the Center for Education Initiatives (CEI), and the International Step by Step Association (ISSA). Session presentations occur Monday through Wednesday of conference week and are selected from this Call for Presentations.

Submit your proposal online at www.cec.sped.org

IMPORTANT INSTRUCTIONS:

Please be sure to review all of the information and instructions regarding proposal submission prior to completing the online proposal form. If you have any difficulty submitting your proposal online, please contact the CEC Conferences staff at convproposals@cec.sped.org.

- ▶ It may be helpful to develop your proposal description prior to beginning the online form.
- ▶ Be sure to review your proposal thoroughly before submitting.
- ▶ Proposals that do not meet stated guidelines will not be reviewed.
- ▶ Proposals should be submitted in English.
- ▶ Actual onsite presentations may be conducted in English, Latvian, or Russian.
- ▶ All proposals are stored in a secure database.

All proposals are due on or before **30 January 2010**. You will receive an immediate email notification after you submit your proposal. If you do not receive an email within an hour of submitting, please contact Renee Glasby at reneeg@cec.sped.org.

All presenters will be required to pay for their own attendance and registration fees.

SUBMITTING A PROPOSAL

Please read all instructions carefully and follow the prompts (when submitted online). All fields must be completed to be considered.

SELECTION CRITERIA

The Program Chairperson, in conjunction with the Program Advisory Committee, will select proposals based on the following criteria:

- (A) **Importance of the Topic to the Field (10 points)**
 - (1) Rationale for the presentation (5 points)
 - (2) Measurable participant outcomes (3 points)
 - (3) Appropriateness of the mode of presentation to the content, participant outcomes, and number of presenters (2 points)
- (B) **Usefulness to Practitioners (10 points)**
 - How the session will translate into improved practice
- (C) **Relevance to Learners, Families, and/or Educators of Diverse Groups** (i.e., culture, gender, language, race/ethnicity, religion, sexual orientation, socioeconomic status, families and/or educators with disabilities, other) (10 points)

Please Note: Proposals that promote commercially available products, services, or programs will not be accepted.

SECTION A: GENERAL INFORMATION

PROPOSALS MUST INCLUDE ALL THE INFORMATION REQUESTED IN THIS SECTION AS DELINEATED BELOW:

1. **Title of Presentation:** *Limit to 12 words.* Longer titles will be edited.
2. **Abstract:** *Limit to 50 words.* Provide a brief summary that clearly relates to the focus and primary topic area and to the learner outcomes.
3. **Type of Session Requested:**

Three presentation formats are available. Select the format that best fits the content and learner outcomes of your proposal from those listed below. **Due to limited program slots, the Program Chair and Program Advisory Committee may determine it necessary to assign your session a format or length of time different from the one you select.**

Lecture: 1-hour sessions in which individuals present material about a specific topic. Interaction in this format is typically limited to questions and answers.

Multiple Presentation Panel: 1- to 2-hour sessions in which 2 or 3 presenters are given approximately 10-15 minutes each to present their papers on a common topic, followed by 15-20 minutes of dialogue led by a discussant. **The Program Chair and Program Advisory Committee will group and assign proposals to these sessions.**

Poster: 45-minute sessions which visually present a research study, program or project. Poster sessions are designed to foster maximum interaction with the audience. Typically, there are multiple poster sessions assigned to each time slot. Attendees move through the room from poster to poster. **Poster session presenters must: (1) prepare a poster exhibit of high quality that can stand alone in conveying information, and (2) attend the entire poster session and address questions from attendees.**

Please Note: No audiovisual equipment is provided for poster sessions and there will not be any power for laptops and other equipment in the poster session room.

4. **Acceptance of Another Session Type:** If you are willing to accept another session format, please check the appropriate box.
5. **Acceptance of an Alternative Session Length:** If you are willing to accept a session of a different length, e.g., 1 hour instead of 2 hours, please check the appropriate box.
6. **Focus Areas and Topic Areas: (Listed below)**

A broad range of topics will be included in the conference program. Selection of the a focus and a primary topic area is extremely important to ensure that your proposal is directed to reviewers qualified to make the most appropriate evaluation of its merits. Topic areas will also be considered by the Program Chair and Program Advisory Committee in developing a balanced conference program. Select **one** focus and **one** primary topic area.

Focus areas; please select one:

- ▶ Research
- ▶ Policy/Advocacy
- ▶ Practice

Topic areas; please select one:

Accessing the General Education Curriculum
Accountability & Large Scale Assessments
Administration/Supervision
Assessment (*including assessments for diagnosis, eligibility, and program planning*)
Autism Spectrum Disorder
Career Development/Transition
Communicative Disabilities and Deafness
Cultural and/or Linguistic Diversity (*indicate culture, gender, language, race/ethnicity, religion, sexual orientation, socioeconomic status, families and/or educators with disabilities, other*)
Developmental Disabilities
Early Childhood

TOPIC AREAS continued

Emotional and Behavioral Disorders (*including Positive Behavior Intervention Supports, students with disabilities in the juvenile justice system*)
Education in Inclusive Schools
Instructional Design and Strategies (*including math, reading, writing, and content areas*)
Learning Disabilities
Special Education Schools (*Public, Private, Charter Schools*)
Parent/Family/School Partnerships
Physical/Health Disabilities
Public Policy
Research
Strategies for Entry to the Special Education Career
Teacher Education
Technology and Media (*Including Adaptive and Assistive Technology*)
Visual Impairments

7. Target Audience (Listed below)

Please choose the **one** primary and **one** secondary target audience of your presentation.

Classroom Personnel, Teachers

Special Educators—All Levels
Special Educators, Early Childhood
Special Educators, Elementary
Special Educators, Middle
Special Educators, Secondary
Special Educators, Paraeducator
General Educators—All Levels
General Educators, Early Childhood
General Educators, Elementary
General Educators, Middle
General Educators, Secondary
General Educators, Paraeducator
Vocational Educators

Administrators/Supervisors/Authorities—National and Regional

Administrators/Supervisors/Authorities, All (or specify below)

Administrators/Supervisors/Authorities, Special Education

Administrators/Supervisors/Authorities, General Education

Parents/Families

Related Service Professionals: _____ please specify

Researchers

Students/First-Year Professionals

Teacher Educators

Policy Makers

NGO Leaders

International Organizations/Associations

Other: _____ please specify

8. **Number of Presenters Including Proposer:** Indicate the total number of presenters who will be participating in the presentation. Note: The number of presenters must be appropriate for the length of the session (e.g., a poster session or a 1-hour lecture should include no more than 4 presenters. **If your proposal is accepted, you will have an opportunity to provide the information for your co-presenters at a later date.**

9. **Proposer Contact Information:** The following information is required for the proposer and will be recorded when you first enter the submission site.

- Name
- Position and Title
- School/Organization
- Permanent Mailing Address
- Telephone and FAX numbers
- E-mail address

It is the responsibility of the proposer to notify CEC of address changes. CEC members are encouraged to use CEC's Web site, www.cec.sped.org to update their personal information.

10. **Demographic Information:** (*Optional – Provision of demographic information will not affect the decision to accept or reject proposals.*) The following information is requested to assist us in monitoring the extent to which submissions to the conference program reflect the diversity of the general population, and the individuals and families we serve. Although not required and not a factor in the review of your proposal, your willingness to share this information is appreciated.

- Race/Ethnicity/National Origin
- Disability
- Gender
- Other: (*e.g., religion, sexual orientation, etc.*)

SECTION B: DESCRIPTION OF THE PROPOSAL

Provide a detailed 300-500 word description of your proposal, organized in terms of the three selection criteria and include 1-3 participant outcomes. Outcomes must be appropriate for your intended audience and the focus of your proposal; they should precisely describe the skills, knowledge, and/or behaviors that participants will know or be able to demonstrate after the session.

- (A) **Importance of the Topic to the Field (10 points)**
- (1) Rationale for the presentation (5 points)
 - (2) Measurable participant outcomes (3 points)
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- (B) **Usefulness to Practitioners (10 points)**
How the session will translate into improved practice
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Note: Research proposals must include the statement of the problem, theoretical framework, participant demographics, research procedures, major findings, analysis, conclusions (including generalizability), contribution to the field, and the evaluation design, where appropriate.

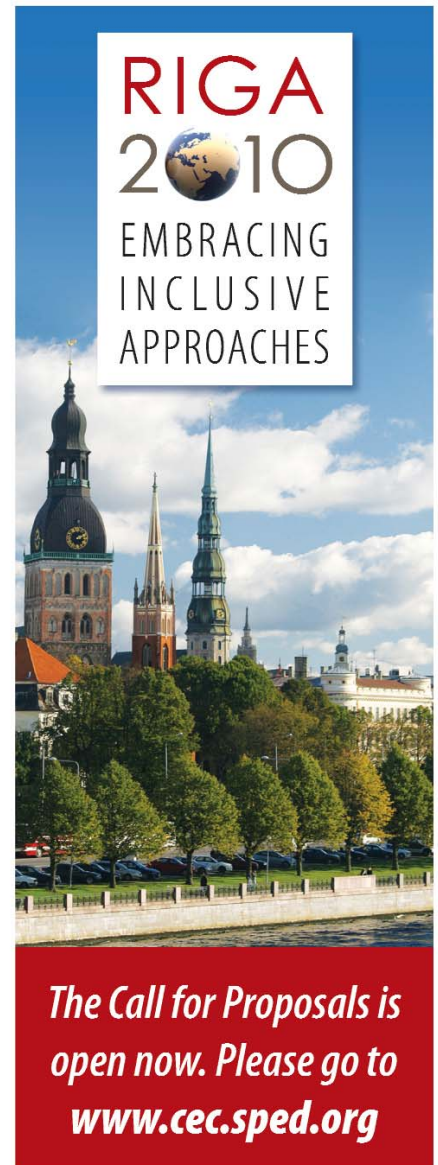
Each proposal is reviewed without proposer identification. Your proposal abstract and description should not contain any identifying information. Proposals containing any identifying information will be removed from consideration. Do not use abbreviations or acronyms.

SECTION C: COMMITMENT TO REGISTER AND VERIFICATION

11. **Registration:** Your submission of a proposal constitutes a commitment by ALL individuals participating in the presentation to register for the conference if the proposal is accepted.

Your proposal submission verifies your commitment to register and that your proposal does not promote commercially available products, services or programs.

See you in Riga!
Tiksimies Rīgā!



RIGA
2010
**EMBRACING
INCLUSIVE
APPROACHES**

*The Call for Proposals is
open now. Please go to
www.cec.sped.org*



Council for
Exceptional
Children

Division of
International
Special Education
and Services

The voice and vision of special education



SUPPORTING ORGANIZATIONS:
Latvian Ministry of Education and Science
Latvian National Commission for UNESCO
Open Society Institute